



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE
(Academic Staff College)
MANIPUR UNIVERSITY, CANCHIPUR
IMPHAL – 795003

Serial No:

Regd No:

PHOTO

APPLICATION FORM

NAME OF THE COURSE: Refresher Course in Biological Sciences (24th March –16th April 2018)

1. Name of the Participant : _____
2. Father's/ Husband's Name : _____
3. Sex : Male Female
4. Age and Date of Birth : Age _____ Date of Birth ____/____/____
5. Whether belonging to : SC ST OBC GENERAL
6. Designation : _____
7. Mailing Address : _____
Tel. No. _____ PIN _____
E-mail ID _____
8. Home Address : _____
Tel. No. _____ PIN _____
9. Name of the Institution / University : _____
Pin code: _____
Phone No.: _____
10. Nature of Appointment : Permanent Temporary Ad-hoc
11. Date of Joining : _____ Confirmation _____
Promotion _____
12. Teaching Experience (in Years) : _____
13. Subject of Teaching : _____
14. Whether recognized by the U.G.C. : Yes No
15. Educational Qualification : SUBJECT _____ YEAR _____
 PG M. Phil Ph. D
16. If already attended any Orientation Programmer/Refresher/Short-Term Courses, please specify.

<i>Course/Programme</i>	<i>Dates</i>	<i>Place</i>
Orientation Programme		
Refresher Course		
Short Term Course		

17. Every participant shall pay a Registration fee (non-refundable) of Rs. 1000/- either in cash or Demand Draft at the time of submission of form for the course. The last date of submission of form is 20th March 2018.

18. If draft is enclosed, Name of the Bank. _____ DD No. _____ dated _____ of Rs. 1000/- in favour of "Director, Human Resource Development Centre, Manipur University, Manipur", payable at Imphal.

Place:

Date:

Signature of Applicant

A. Certificate of recommendation from the Principal/Head of the Department

I recommend Dr. /Mr. /Ms.
(Designation) (Institution)

For the Refresher Course

He/ She will be relieved on time to participate in the above course at Human Resource Development Centre (formerly known as Academic Staff College), Manipur University, Canchipur, if selected.

Certified that this College is affiliated to University for the last two years.
Also certified that the details of courses attended by him/her were verified and found correct.

Place:

Date:

Signature of the Principal/HOD

(With Office Seal)

B. Certificate from the Principal/Head of the Department that the College /Institute is within the purview of section 12 (B) and 2 (f) of the UGC Act.

Note: Teachers and administrators/officers working in universities and colleges that are included under Section 2(f) of the UGC Act, even though they may not yet be fit to be included under Section 12 (B), may participate in the Orientation Programme .The teachers and the administrators/officers of colleges that do not yet come within the purview of Section 12(B), but have been affiliated to a university for at least two years, will be permitted to participate in the Programme. However, they won't be paid TA/DA and other allowances for attending the programme.

Certified that the College / Institute is within the purview of Section 12(B) and 2(f) of the UGC Act. The affiliation No. and date of this college is _____

Place:

Date:

Signature of the Principal/HOD

(With Office Seal)

Self-declaration by the participants of the Programme

I hereby undertake to participate in all the academic sessions and assignment works during the course and will abide by the rules and regulations of the UGC-Human Resource Development Centre, Manipur University, Canchipur, Imphal – 795003.

Place :

Date :

Signature of the Applicant

Note: Selection of participants will be done on a first come first served basis and as per the rules governing the admission to Orientation Programme.