



Ref. No.: MU/14-347/PO/Whiteboard/16-17

Date: 01.02.2017

Subject: - Quotation for Students White Board

Sir,

Sealed quotations are invited from dealers/ retailers for the supply of white board of different sizes of made M/s Alkosign company . The details as given below :

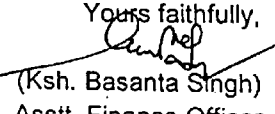
Sl. No.	Items Name	Particular of the furniture items	Quantities
1	Students White board	(4 X 6) fts of made M/s Alkosign	10
2	Students White board	(6 X 8) fts of made M/s Alkosign	10

The sealed quotations are to be reached on or before 25.02.2017 at 11.30 a.m. subject to the following terms and conditions:

A complete set of sealed quotation has to be submitted at the following office on or before the date and time mentioned above :

Purchase Officer
Admn. Block, Manipur University
Canchipur Imphal, Pin – 795 003

- Quotations will be opened on 25.02.2017 at 12.00 noon at the same office before the representatives of the vendors.
- No further discussion will be granted to the vendors whose bids have been disqualified.
- All vendors are invited to attend their representatives at opening of tender.
- The numbers of quantities may be slightly different later.
- Quotations should be sealed and super-scribed as "Students White Board
- Rates must be mentioned with VAT and all other charges and right of acceptance of any quoted rates are reserved with the University authorities.
- The vendors must mention the details prices at the lowest rates so that no further negation is required.

Yours faithfully,

(Ksh. Basanta Singh)
Asstt. Finance Officer

- Copy to: 1. PA to Vice-Chancellor, Manipur University
2. The Registrar, Manipur University
3. The Finance Officer , Manipur University
4. The System Engineer, MU ; For your kind information and upload the document in the University Web-Site.
5. **PRO, Manipur University, for your publishing in local news paper.**
6. The Relevant File